



OFFICE OF THE CITY CLERK

CUSTODIAN OF RECORDS | NOTARY | VOTER REGISTRATION | AGENDAS

February 12, 2019

VIA EMAIL AND USPS

MuckRock News
DEPT MR 53662
411A Highland Ave.
Somerville, MA 02144-2516

Dear MuckRock News, DEPT MR 53662,

This letter acknowledges receipt of your check for payment of fees related to your request for records under the Missouri Sunshine Law regarding **names of agencies and organizations which the Agency shares and receives ALPR data and "hot list" information.**

As stated in our request for payment letter of May 18, 2018, **"If a check or credit card number is not received within 30 days from the date of this letter, this Sunshine Law request will be considered inactive. Once a request becomes inactive it cannot be reinstated; a new request must be filed and the steps for filling such a request will start over."**

Due to your request being inactivated and the record copies destroyed, we are returning your check. You will need to resubmit your request.

Please find attached/enclosed a copy of our Request for Records form. Fill out this form, making sure to sign it and specify a fee limit, and return it to the City Clerk's office via fax, mail, or reply email. You may reference an attached sheet if your records description is too long to fit. We will respond to your request within three business days following our receipt of the completed form.

We look forward to serving you.

Respectfully,

Michael Rosmis
Archives & Document Mgmt.
City of Branson, MO